



**POSITION DESCRIPTION
SKILL DEVELOPMENT COACH**

Level & Salary Range	SCHADS Level 2
Employment Type	Casual / Part-time
Reports to	Pathways Team Leader
Purpose of the Position	
This position is responsible for providing person centred active support, whilst engaging participants in outcomes focused programs and capacity building activities that promote social participation, skill development and independence in line with individual NDIS goals.	
Tasks and Responsibilities	
<ul style="list-style-type: none"> Actively engage participants to exercise rights, choice, and control in decision making using person centred active support and positive behaviour support practices Work within a dynamic team to coordinate and deliver high quality programs, applying a creative approach to supporting participants to ensure maximised opportunity for engagement and success Contribute to the development and ongoing evaluation and improvement of person-centred programs that focus on meaningful engagement and skill building Safe transportation of participants with the use of company vehicles, including the safe and effective operation of wheelchair lifts and wheelchair restraints Understand and implement participant epilepsy management, behaviour support, manual handling, and mealtime management plans Understand and implement the 'five rights' of medication when supporting participants to take prescribed medication in accordance with established policies and procedures Provide assistance with personal care and daily living tasks based on individual support needs Support Allied Health professionals to implement therapy interventions to individuals through the use of individualised strategies and resources Be accountable for reporting requirements, record keeping and data collection including shift reporting, incident reporting and Work Health and Safety reporting Promote and comply with Carpentaria policies and procedures, including work health and safety and incident reporting Participate in and contribute to all meetings and identified training; show initiative and highlight opportunities for change and improvement in service delivery Perform other duties as directed 	
Essential Criteria	
<ul style="list-style-type: none"> Minimum Certificate III or above in Individual Support or other relevant qualification Demonstrated knowledge and experience in supporting people with a disability or those who require assistance with activities of daily living Experience implementing person-centred individual support plans and behaviour support plans Proven ability to work well under pressure, both autonomously and in a team, in a fast-paced environment Excellent verbal and written communication skills, including active listening skills and the ability to write clear and accurate reports High-level interpersonal skills with the ability to build positive working relationships with participants and team members from diverse backgrounds Genuine passion for supporting people to live their best life using a person-centred approach that promotes participant independence, empowerment and choice Sound computer skills Flexibility to work various shifts Monday to Friday during business hours 	

- Current Ochre Card, Criminal History Check, NDIS Worker Screening Clearance, First Aid and CPR certificate, and unrestricted NT Drivers Licence

Preferred Criteria

- Knowledge and understanding of the NDIS and the NT Disability Services Act
- Demonstrated cross-cultural experience and experience working with individuals from diverse backgrounds

Values and Behaviours Required

- Embody Carpentaria's Values and Principles of Good Practice through a human rights based approach.

Authorised by the CEO:



Date:

