



POSITION DESCRIPTION

INDEPENDENT LIVING COACH, SPECIALISED SERVICES

Level & Salary Range	SCHADS Level 3
Employment Type	Casual / Part-time / Full-time
Reports to	Team Leader / Independent Living Coordinator
Purpose of the Position	
<p>People accessing Carpentaria's Specialised Services may be transitioning from forensic disability, correctional services, youth justice or out of home care settings. This position provides person centred independent living support to Carpentaria participants with diverse and complex support needs in a community based supported accommodation setting. This involves facilitating participants to acquire independent living skills and supporting them to improve their quality of life in the home environment and in the community.</p>	
Tasks and Responsibilities	
<ul style="list-style-type: none"> • Support participants to achieve their individual goals related to health, leisure activities, and activities of daily living; this may include providing guidance, encouragement, and practical assistance • Actively engage participants to exercise rights, choice and control in decision making using person centred active support and positive behaviour support practices • Develop genuine and supportive relationships with participants, building trust and understanding whilst maintaining professional boundaries and working collaboratively with their support networks • Work with Behaviour Support Practitioners to implement Behaviour Support Plans and support participants to have positive experiences and outcomes that improve their quality of life, encouraging cultural and community participation • Actively participate in, and contribute to, the development, implementation, and review of assessments and individual support plans • Work as part of a close-knit staffing group, engaging in reflective practice and team building activities, and fostering a collaborative and supportive work environment for both participants and staff • Communicate effectively with participants and the multidisciplinary team, including accurately reporting reviewing and preparing information related to participants and their needs • Participate in and contribute to all meetings and identified training; showing initiative and highlighting opportunities for change and improvements in service delivery • Deliver supports in a manner that is evidence-informed and consistent with contemporary disability support practices • Be accountable for expenditure and record keeping within the delegated level • Support participants to take prescribed medication in accordance with established policies and procedures • Promote and comply with Carpentaria policies and procedures, including work health and safety and incident reporting • Perform other duties as directed 	
Essential Criteria	
<ul style="list-style-type: none"> • Minimum Certificate III or above in Individual Support or other relevant qualification • Minimum 12 months experience in a similar role • Demonstrated knowledge and experience providing support to people with complex behaviour support needs relating to their disability, trauma, dependence on alcohol or other drugs, and/or mental health • Experience implementing person centred positive behaviour support, medical, and individual support plans • Ability to work both autonomously and in a team environment and meet legislative and internal policy and procedural requirements • High-level interpersonal skills with the ability to establish positive working relationships with participants, families and team members • Genuine passion for supporting people using a person centred approach, and strong understanding of and commitment to upholding participants' human rights • Flexibility to work various shifts (including meetings and training) within a fortnightly roster, including both short and long shifts on weekdays, weekends, evenings, nights, sleepovers and public holidays 	

- Strong verbal and written communication skills, active listening skills and sound computer skills
- Current Ochre Card, Criminal History Check, NDIS Worker Screening Clearance, and unrestricted NT Drivers Licence

Preferred Criteria

- Demonstrated cross-cultural experience and experience working with individuals from diverse backgrounds
- Knowledge and understanding of the NDIS and the NT Disability Services Act

Values and Behaviours Required

- Embody Carpentaria's Values and Principles of Good Practice through a human rights-based approach

Authorised by the CEO: 

Date: 8/09/2023