



CARPENTARIA PAEDIATRIC EQUIPMENT PROGRAM - FAQs

Who can access Carpentaria's Paediatric Equipment Program (CPEP)?

The CPEP is a member-based program open to all clinicians in the NT who are financial members of the program (\$60 1-year membership, pro rata). Families are welcome to browse the catalogue of equipment, however trials and short-term loans need to be facilitated by a clinician who is a financial member of CPEP.

How do I access CPEP?

The CPEP can be accessed via an online database by CPEP Members who are then able to book trials and loans of equipment from this platform. Clinicians are welcome to visit the CPEP and view equipment during office hours, Monday to Friday at Harry's Place, 1 Willeroo Street, Tiwi.

What are the benefits of a CPEP membership?

- Unlimited access to the CPEP Library for trials and short-term hire
- Free same day trial of equipment
- Access to priority bookings for specialist clinics
- Access to low-cost room hire for on-site trials
- Access to a forum of clinicians for ongoing professional support
- Opportunities to shape the future direction of the program by providing feedback on market gaps, areas for improvement, equipment purchases
- Opportunities to network and build inter-organisational relationships
- Opportunities to collaborate and share knowledge to achieve better client outcomes

What is the difference between a trial loan and a short-term loan?

A trial is when equipment is available to the clinician for a short period of time to assess the suitability and effectiveness of the equipment for the individual. A short-term loan is when equipment is rented by the customer/ client for between 4 and 12 weeks.

How long is a trial?

There are three-time frames for trials:

- 24 hours (free for CPEP Members)
- 3 days
- 7- 21 days

How long is a short-term loan?

Short term loan timeframes are detailed below. Time frames may be negotiated directly with Carpentaria and are considered on a case-by-case basis if the below timeframes do not meet the requirements of the CPEP member / client.

- 1 month
- 2 months
- 3 months

How do I book a trial or a short-term loan?

Bookings for a trial or short term loan are completed through an online booking system accessible from Carpentaria's website.

Bookings can also be made by sending a request to alliedhealth@carpentaria.org.au

Please include the following details in your email request:

- **Make / Model of equipment:** Leckey Squiggles Standing Frame
- **Asset Number:** TS0097



- Size: 1
- Trial time frame: 3-day trial
- Preferred pick up/ drop off dates: 01/01/2022 - 04/01/2022
- Phone Number: 0400 123 456
- CPEP Membership Number: 123 456

Your request will be confirmed via email if the item is available for your preferred dates. If the item is not available for your preferred dates, a member of our team will contact you via phone to discuss item availability and organise alternative dates.

Are there any costs involved with the Program?

Carpentaria is a non-profit organisation and a registered charity. The CPEP is intended to be a community benefit program and all costs associated with the program, including trial and short-term loan fees, are used to cover the costs of equipment cleaning and maintenance, to ensure that equipment is safe and hygienic for use.

All costs are invoiced at the end of the trial or short-term loan period and are to be paid by the prescribing CPEP Member or the client. Please include the client's details on the rental agreement if the invoice is to be addressed to the client.

Trial costs:

- 24 Hours (Free for CPEP Members)
- 3 days - \$5.00
- 7 days - \$10.00

Short-term loan costs:

- 1 month - \$50.00
- 2 months - \$100.00
- 3 months - \$150.00

All trial and short-term loans may be extended through negotiation with Carpentaria, following a written request. Please note that all extensions incur a \$5.00 administrative fee that is included on your final invoice.

Why are short-term loans more expensive than trials?

The longer a piece of equipment is continuously used, the more likely it is that the equipment is subject to wear and tear and will require more thorough cleaning and maintenance prior to being re-issued into the equipment pool. Increased short-term loan costs account for the additional repair and maintenance costs incurred during the longer hire timeframe.

How do I return equipment?

All equipment is to be returned by the CPEP Member or client, to Carpentaria, 1 Willeroo Street, Tiwi at the end of the agreed trial / short term-loan timeframe.

What if the equipment is damaged, lost or stolen?

The CPEP Member, organisation or client signing the Equipment Loan Agreement is liable for all costs if the equipment is damaged beyond general wear and tear, lost or stolen. Should the equipment not operate properly or is damaged during the trial/ short-term loan, please notify Carpentaria immediately upon noticing the malfunction and request instructions.